JOB ANNOUNCEMENT

Contra Costa Mosquito & Vector Control District has an immediate opening for the position of Mechanic / Technician

POSITION: MECHANIC / TECHNICIAN

FILING PERIOD: Open until filled

SALARY: $5,609 - $8,291/monthly

STATUS: Full-time

APPLICATION: www.contracostamosquito.com or pick up at office

Filing Location:
Contra Costa Mosquito & Vector Control District
155 Mason Circle
Concord, California 94520

Phone: (925) 685-9301
Fax: (925) 685-0266
ccmvcd@contracostamosquito.com

AN EQUAL OPPORTUNITY EMPLOYER
CONTRA COSTA MOSQUITO & VECTOR CONTROL DISTRICT
155 Mason Circle
Concord, CA 94520
(925) 685-9301
fax (925) 685-0266
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Job Title: Mechanic / Technician
Salary Range Monthly: $5,609 - $8,291
Department: Facilities / Operations
FLSA Employment Status: Non-exempt

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ESSENTIAL FUNCTIONS

Under the direction of the Operations Manager, the Mechanic / Technician coordinates and performs mechanical repairs and maintenance of District vehicles and equipment; performs related mechanical work as required; assists vector control personnel in performing inspections and control operations for mosquitoes and other vectors, and does other related work and supportive services as required.

DISTINGUISHING CHARACTERISTICS

The duties of this classification require journey-level skill in performing general mechanical repair and maintenance, the ability to install, troubleshoot, repair and maintain mechanical equipment and vehicles, and is responsible for a safe working environment. This position is also responsible for assisting with tasks associated with Integrated Pest Management within the county related to mosquito and vector control. The work of the Mechanic / Technician is subject to close supervision and inspection.

PRIMARY DUTIES

- Is responsible for all tasks normally performed by auto mechanics for fleet maintenance, such as preventative maintenance, diagnosis and repair of break downs, welding and fabrication of equipment and vehicles
- Is responsible for compliance with all Federal, State and local regulations associated with the operation of a vehicle repair facility
- Maintains accurate records of repairs and inspections, and files reports as needed
- Under the general direction of the Operations Manager, purchases repair parts and service repairs
- Keeps tools, machinery, and equipment in proper working order and is responsible for maintaining shop
- Adjusts, repairs, and replaces electric wiring, switches, fixtures, and motors in automotive vehicles
• Provides recommendation to the Operations Manager regarding vehicle and equipment needs and repairs
• Performs facilities maintenance and repair including but not limited to plumbing, electrical, and flooring that does not require a building permit
• Generates and maintains records of work performed and provides accurate oral and written reports as requested or required
• Installs, inspects, repairs, and/or maintains building systems as needed
• Calibrates spray equipment
• Samples vector sources, maintains records of specific actions, and submits samples for identification
• Measures, mixes, and applies pesticides in accordance to the label and District guidelines
• Under supervision, safely applies pesticides to identified mosquito sources, and to effectively treat ground nesting yellowjacket nests, rats and mice, and other vectors as instructed, following Integrated Pest Management practices
• Assists in collecting and compiling data, places traps for surveillance of mosquitoes or for control and monitoring of other vectors
• Attends District training sessions, remains up-to-date on regulations, codes, or other applicable policies and procedures
• Performs related work as required

Knowledge of the following is required to perform the essential function:
• Fleet maintenance, welding and fabrication of equipment;
• Methods, techniques, practices, tools, and materials used in mechanical maintenance and repairs of vehicles and equipment;
• Working knowledge of potential work hazards and safety practices;
• Working knowledge of principles of field and shop repair activities;
• Laws and regulations regarding shop supplies and procedures, including transportation, use, and disposal of shop waste;
• Map reading to locate field work assignments;
• Math skills to accurately determine treatment areas and dosages.

Ability to do the following is required to perform the essential function:
• Problem solving and mechanical aptitude;
• Operate shop equipment;
• Use common hand and power tools used in mechanical and electrical repair;
• Learn the operating characteristics and maintenance requirements of the District’s vehicles, equipment, mechanical assets and associated systems;
• Keep accurate records and produce reports;
• Perform physical labor in widely varying environmental conditions, such as physical work requiring manual dexterity, agility, and physical coordination;
• Drive a variety of vehicles safely;
• Communicate clearly and concisely, both orally and in writing.
QUALIFYING TRAINING AND EXPERIENCE

A combination of training and experience which demonstrates that a person has obtained the required knowledge and is able to perform the required work (with reasonable accommodation, if needed). Successful completion of a pre-employment physical examination will be required. A person with the following combined training and experience would typically qualify to compete in a selection process:

**EDUCATION:** Graduation from high school or equivalent, supplemented by college level training. Completion of accredited apprenticeship, vocational training or trade school training highly desirable.

**EXPERIENCE:** Three (3) years of experience involving mechanical repair, welding, and the use of machinery performing skilled or semi-skilled operations.

REQUIRED LICENSES, CERTIFICATIONS, AND REGISTRATIONS

Must have a valid California driver’s license, with a good driving record and be insurable with the District’s Insurance Carrier, using the accepted guidelines of the insurance provider. Must obtain and maintain Vector Control Technician certifications issued by California Department of Public Health Public Health in Category A, B, C and D within two years of employment.

**Employment Conditions:**
Fair Labor Standards Act Overtime: Non-exempt
Appointment and Removal Authority: General Manager

An Employment Application must be submitted to be considered for this position.