



Job Announcement

District Manager

San Joaquin County Mosquito and Vector Control District

FILING DEADLINE: Open until filled

Job Description

The San Joaquin County Mosquito and Vector Control District seeks to fill a planned-vacancy for the position of District Manager. The incumbent will direct 35 professional and non-professional personnel, seasonal staff as needed, and will be responsible for an operating budget of \$9.2 million.

The Ideal Candidate

The ideal candidate will possess knowledge and experience in local government, and/or private business administration, public health vector control program, and/or related field management. The successful candidate will also be a professional who networks well across disciplines and influences decision-makers by consistently providing quality work, improved service, reduced costs, and increased productivity.

Professional Responsibilities and Challenges

The District Manager will:

- Supervise, direct, organize, and coordinate multi-disciplinary professional and non-professional staff on a variety of highly visible projects, including: Benefit Assessment; Mosquito and Mosquito-borne Disease Surveillance and Control; and National Pollution Discharge Elimination System (NPDES) Permit and government imposed permits as required.
- Develop, recommend, and implement program policy and procedures and conduct legislative analysis.
- Prepare and manage program budget, operational goals and performance measures.
- Communicate verbally and in writing to the public, government officials, and other staff (e.g. Board of Trustees, citizen groups, business associations, commissions, administrative and court hearings, the press and other media) to convey technical information on an individual basis, at group meetings, and at public hearings.

A comprehensive job description is available from the District for more information regarding this position.

Experience and Education

Qualifying candidates will possess a minimum of a Bachelor's degree from an accredited U.S. college or university, or a certified foreign studies equivalency, in biological, physical, or environmental sciences, business or public administration, or a closely-related field and must also possess five (5) years of program/project-related management- level experience.

Compensation

The minimum expected salary is \$140,000 or more, commensurate with experience. The final compensation package (including any relocation allowance) will be negotiable between the successful candidate and the District's Board of Trustees. Annual salary reviews are performance-based and goal-oriented.

Benefits

The District also offers an outstanding benefit package that includes:

- Minimum 2 weeks, maximum 6 weeks of paid vacation; 13 days of paid sick leave and 17½ paid holidays.
- CalPERS health plan, Delta Dental and VSP vision insurance plans.
- Disability, Life, and Accidental Death/Dismemberment Insurance (UNUM).
- San Joaquin County Employees' Retirement System (SJCERA), with:

Tier 1, vesting at 5 years and 2% @ 55½, highest one (1) year formula (for reciprocal service prior to January 1, 2013)

or

Tier 2, vesting at 5 years and 2% @ 62, highest 36 consecutive months.

- Retirement is integrated with Social Security.
- Elective deferred compensation programs (457b)
- Elective membership in the Financial Center Credit Union.

Application Process and Recruitment Schedule

Applications in the form of an up-to-date cover letter, work history resume (indicating your employment history, positions held, dates of service, areas of experience, levels of responsibility, reporting structure, size of staff and budget managed, and an indication of current salary), letter of purpose, and three professional references may be submitted to the attention of the Board of Trustees, San Joaquin County MVCD, 7759 S. Airport Way, Stockton, CA 95206.

Applications and resumes will be initially screened for minimum qualifications listed above. An evaluation board will convene to review submittals and identify top candidates to be considered for further evaluation. An invitation for interview will be made following comprehensive reference and background checks. Those invited to be interviewed will be required to complete a District employment application form.

Although a deadline has not yet been established for this recruitment, applicants are encouraged to apply as soon as possible to be considered for the planned vacancy.

Special Notes

The position of District Manager is in the Unclassified Service and does not accrue tenure. The Manager serves at the pleasure of the appointing authority. The provisions of this job announcement may be modified or revoked and do not constitute an expressed or implied contract. All qualified persons are encouraged to apply. Disabled persons may make accommodation arrangements by contacting the District Manager.

Contact Information

Direct any questions regarding the application process or the position to Eddie Lucchesi, District Manager, Elucchesi@simosquito.org