ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
invites applications for the position of:

Integrated Vector Management Compliance Officer

SALARY:  
$36.00 - $44.72 Hourly  
$6,240.00 - $7,751.50 Monthly  
$74,880.00 - $93,018.00 Annually

OPENING DATE: 06/13/16

CLOSING DATE: Continuous

DESCRIPTION:  
To apply for this position an application must be completed on the link through the District website at http://www.ocvcd.org. A resume may be attached.

Communications from the District regarding each candidate's status will be sent via the email address listed on the application - please be sure to check email for accuracy.

This recruitment is OPEN UNTIL FILLED.  
First application review will be June 23, 2016.

GENERAL PURPOSE  
Under direction from the Director of Operations, to perform as technical advisor on pesticide safety, pesticide training, pesticide and equipment choice recommendations, equipment calibration, pesticide dosage calculating, efficacy testing and report preparation. Act as the Safety Committee chair for the District addressing safety concerns and their implementations.

DISTINGUISHING CHARACTERISTICS  
The Integrated Vector Management (IVM) Compliance Coordinator assists the Director of Operations in maintaining pesticide inventories by purchasing pesticide materials. This position is responsible for all District wide safety concerns with emphasis on pesticide safety calibration, dosage rate calculations and reporting. Incumbents must strive to obtain, analyze and make objective interpretive assessments regarding equipment and materials related to this positions responsibility.

ESSENTIAL FUNCTIONS:  
The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this position.

1. Recommends program and policy changes to the Director of Operations, to improve the safety level, cost effectiveness, operational procedures and activities.
2. Reviews and makes pesticide choices along with the Director of Operations to fit the needs of the control program.
3. Develops procedures, methods and standards for the application of pesticides for vector control.
4. Conducts and provides training for the safe and effective application of pesticides to District staff.
5. Ensures the staff is equipped with all PPE and keeps current with regulation changes.
6. Provides technical information to the staff and to the public and other government entities.
7. Supervises the checking out, inventory and purchase of pesticides.
8. Calibrates all pesticide equipment at required intervals.
9. Develop and implements a pesticide safety training program and insures the District is in compliance of all laws.
10. Calculates dosage rate for pesticides used.
11. Test pesticides for efficacy before use in the field.
12. Makes recommendations and consults with the Director of Operations.
13. Reviews and prepares monthly pesticide use reports for submission.
14. Prepares the Waters of the US reports and insure compliance with the laws.
15. Provides leadership as the District's Safety Committee Chair to insure the District is in compliance with all safety requirements and works towards a resolution.
16. Become certified in NIMS, SIMS, and ICS.
17. Performs related work as required.

QUALIFICATION GUIDELINES:

Knowledge of:

- Knowledge of the techniques of vector control field operations including the use of insecticides, safety precautions and effectiveness of the different types of spray applications under various conditions at an advanced level.
- Knowledge of vector ecology and the breeding and living habits of vectors.
- Record keeping, and report writing.
- Standard scientific testing procedures and protocol.
- The use and effects of pesticides at an advanced level.
- Advanced understanding on the calibration of equipment used.
- Proper use of English including spelling, grammar and punctuation; principles of composition and report preparation.
- Computers and the Microsoft suite.
- Mathematics for the calculation of pesticide dosage rates and other duties.
- Fundamentals of instruction and training.
- Applicable laws and regulations that apply to pesticide use and general safety.

Ability to:

- Define a problem and seek a solution for resolution.
- Prepare concise and effective correspondence for staff and the public.
- Gather, organize and analyze information and arrive at sound conclusions.
- Compile records and prepare oral and written reports.
- Speak clearly and effectively before groups and individuals.
- Plan and organize work with a high degree of independence.
- Read, understand, interpret, evaluate and apply laws, regulations, policies, rules, and guidelines as they pertain to the position.

Education/Training/Experience:

Any combination equivalent to experience and education that could likely provide the desired knowledge and abilities. A typical way to obtain the knowledge and abilities would be:

Experience: Three (3) years as a Vector Control Inspector II or equivalent experience in similar job classification or working as a pest control professional in private industry. Background in NPDES compliance is a plus for this position.
**Education:** A Bachelor's Degree with course work that includes Entomology, Biology, Zoology or Chemistry is highly desirable.

**Licenses; Certificates; Special Requirements:**

- Possession of all mosquito and other vector control certificates administered by the State of California Department of Health
- Possession of a valid California driver's license; must qualify for insurance coverage by the District's insurance carrier.
- Incumbents may be exposed to hazardous gases and chemicals, vectors and vector-borne diseases, rough terrain, inclement weather conditions, vicious animals, poisonous plants and animals, and may deal with irate or antagonistic individuals.

**SUPPLEMENTAL INFORMATION:**

**PHYSICAL AND MENTAL DEMANDS**

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Physical Demands**

- Incumbents must be physically able to perform manual labor, lift weights in excess of 50 pounds, walk long distances, traverse rough terrain, work under harsh weather conditions, and operate specialized vector control equipment.

**Mental Demands**

- Incumbents require the ability to comprehend, reason, analyze and draw conclusions about technical situations and information.
- Incumbents must be able to communicate complex information effectively verbally and in writing.

**WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The position works under typical office conditions and the noise level is frequently quiet.
1. Do you have a current driver's license with two points or less?
   - Yes
   - No

2. Do you have Three (3) years as a Vector Control Inspector II or equivalent experience in similar job classification or working as a pest control professional in private industry?
   - Yes
   - No

3. Do you have a Bachelor's Degree with course work that includes Entomology, Biology, Zoology or Chemistry or other related field?
   - Yes
   - No

* Required Question